

JUST IN CASE



PERSONAL EMERGENCY PLAN

A FAMILY PLAN FOR EMERGENCIES SHOULD BE IN PLACE AT ALL TIMES. SOME ITEMS TO INCLUDE ARE:

- Choose a location to meet if you should become separated.
- Your BBR street address, lot number, and phone number.
- Family cell phone numbers. Have fully charged batteries and a charger with you.
- The name and number of a family friend or relative to call and check in with if you become separated.
- Place business records, check books, wallets, computer discs, passports, address files, insurance policies, birth certificates, photo albums, etc. in a portable container.
- Keep vital medications in a carrying case.
- Gather pets and their necessities.
- Pack clothing and toiletries.
- Prioritize irreplaceable family items such as photos, journals, coin or stamp collections, paintings, etc. so you know ahead of time what you will take as you leave. Replaceable items that are covered by fire insurance are not normally on this priority list.

HOME PREPARATION

IF TIME PERMITS, FOLLOW THESE STEPS TO SECURE A HOME FOR EVACUATION:

- Tape the Personal Emergency Plan list to the front door as well as a phone number where you can be reached.
- Close and lock all doors and windows. Close interior doors.
- Move drapes and flammable furniture away from windows. Close metal and non-fabric blinds.
- Close/cover exterior attic or eave vents with plywood, metal, wet towels or blankets to avoid smoke infiltration.
- Shut gas off at the meter. Turn off pilot lights.
- Leave the lights on.
- Connect hoses to all spigots.
- Place a sprinkler on your roof but do not turn it on until the fire's arrival is imminent.
- Leave vehicles in the garage facing out; leave windows rolled up, unlocked, with keys in the ignition. Have the car packed with necessities and irreplaceable items. Close the garage windows and the main door. Leave the garage door unlocked. Make sure your car has a full tank of gas.
- Evacuate in a timely manner when advised.
- Tell an out of area friend or relative when you are leaving and where you are going.

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PLAN FOR EMERGENCIES

During an emergency, Black Butte Ranch management, in conjunction with the Fire and Police Departments, implements the BBR Emergency Plan. There are three levels of awareness to facilitate communication to our owners and guests.

LEVEL 1: AWARENESS

LEVEL 1 is a heightened awareness of emergency procedures and acknowledgment of a potential threat. It is an "Information and Preparation" stage only. Owners and guests will be notified if any action is needed.

LEVEL 2: PREPARATION

If officials believe the emergency to be a threat to the Ranch, LEVEL 2 is activated - "Preparation and Mobilization". Everyone should gather their families, pets and belongings and prepare to evacuate the Ranch when notified.

LEVEL 3: EVACUATION

If the fire (or other emergency) reaches a trigger point or other conditions show imminent danger, fire and law enforcement officials make the determination to evacuate the Ranch.

Emergency vehicles will drive through the Ranch using high/low sirens. "High/ Low means time to go."

Search and Rescue Personnel will go door-to-door to evacuate the Ranch.

1. Close and lock the doors to your home.
2. Place a white towel on the front door knob.
3. Depart the Ranch as directed by officials. Owners and guests will be allowed back to the Ranch after the emergency is over. Keep your BBR Owners card and ID with you.

ADDITIONAL INFORMATION

- BBR has a recorded message line at 541.595.1502 that is updated regularly during emergencies. The Nugget News and Bend Bulletin also provide online coverage at Nuggetnews.com and Bendbulletin.com
- Mobile Phones: Register your local cell phone to receive emergency notices from the Deschutes County Citizen Emergency Notification System (CENS) www.deschutes.org/citizenalerts or call 541.388.0185
- The Ranch's "Emergency Preparedness Plan" would be put into effect by all Ranch departments. All recreation and other facilities will close immediately, and people in these areas will be asked to return to their residence and/or evacuate.

INFORMATION SOURCES

BBR.WEBSITE.....	www.blackbutteranch.com/about-us/emergency
EMAIL BULLETINS.....	Sign up at www.blackbutteranchhoa.com
FACEBOOK.....	www.facebook.com/blackbutteranch
TWITTER.....	www.twitter.com/blackbutteranch
BBR RECORDED PHONE MESSAGE LINE.....	541.595.1502
WELCOME CENTER.....	541.595.1252
CENTRAL OREGON DISPATCH.....	For Fire or Police 541.494.2288
BBR FIRE DEPARTMENT.....	541.595.2288 office
BBR POLICE DEPARTMENT.....	541.595.2191 office
THE NUGGET NEWS.....	www.nuggetnews.com
AMERICAN RED CROSS.....	541.382.2142 (Bend)
PERSONAL EMERGENCY 9-1-1.....	*Please do not call Police or Fire Dept. during emergencies unless it is absolutely necessary. They are busy handling the situation!

PERSONAL EMERGENCY PLAN

Fill out and copy this page for easy reference.

BBR Lot # _____

BBR Street Address _____

BBR Phone _____

Cell Phone _____

Off-Ranch post-evacuation rendezvous site

Name _____

Phone _____

Address _____

Friend/Relative contact for message if separated

Name _____

Phone _____

FAMILY MEDICATIONS

Name _____ Rx _____

Name _____ Rx _____

Name _____ Rx _____

Name _____ Rx _____

PETS

Pet's name _____

Description _____

Carrier/Leash _____

Medication/Food _____

Hiding place _____

ESSENTIALS

☐ Business records, insurance policies

☐ Checkbook, cash, cards

☐ Computer disks

☐ Address books

☐ Passport, birth certificates

☐ Photo albums, discs

☐ Irreplaceable items:

☐ Photos of things left behind

☐ Clothing and toiletries

NOTES FOR FIREFIGHTERS

Fill out and keep in a convenient place at your home for emergencies. Place on outside door in case of evacuation.

Family Name _____

Phonenumberwherewecanbereached _____

Phonenumberoffriend/relative _____

Propanetank/gasmeterlocation _____

Pressurizedtanklocation _____

Unusual Wiring system _____

Flammable /Hazardous Materials _____

Other Notes _____