
From:

Sent: Friday, March 13, 2020 11:15 AM

To:

Subject: Black Butte Ranch Bulletin

MARCH 13, 2020



BBR News Bulletin

Be Prepared to Stay Well

COVID-19 Precautionary Measures

Dear Homeowners,

The health and safety of our employees, homeowners and guests remains our top priority. The Ranch is taking proactive measures to consult with medical professionals as well as monitor peer communities and "public" notifications, we continue to monitor the COVID-19 virus and take action to prevent potential exposure. With so many of our homeowners traveling the world, we have a heightened awareness to our potential for vulnerability. Please see the below steps we are taking immediately:

We are asking any homeowner who has traveled abroad in the past month, to please consider a self-quarantine of two weeks as recommended by the CDC. Currently, the CDC only recommends self-

quarantine of 14 days when returning from travel to a country with a Level 3 Travel Health Notice. For up to date information regarding Travel Health Notices please visit the links below:

- [CDC: Travelers Returning from High Risk Countries](#)
- [CDC: Level 3 Travel Health Notices](#)

We have coached our entire staff to implement the following preventative measures and we ask that you do the same:

- **We request that every employee, homeowner and guest with symptoms such as fever, cough, chills, runny nose, sore throat, or body aches to avoid the Ranch at this time and strongly consider a self-quarantine for two weeks.**
- **We request all employees, homeowners and guests with known exposure to a person with COVID-19 to avoid the Ranch for 14 days.**
- **Practice "social distancing" in greetings with others by refraining from shaking hands.**
- **Wash your hands frequently with warm, soapy water for at least 20 seconds.**
- **Black Butte Ranch will do our best to maintain a reliable supply of alcohol-based hand sanitizers throughout the workplace and all outlets. Cleaning sprays and disinfectant wipes will also be made available to clean and disinfect frequently touched objects and surfaces.**
- **All frequently touched objects and surfaces (including gym equipment) are to be wiped down with a sanitary wipe or solution after each use.**
- **We have enhanced our routine environmental cleaning procedures throughout the Ranch. Several times daily, our team will be disinfecting door handles, handrails and other surfaces that homeowners and guests regularly come in contact with.**

Additionally, we are developing a protocol to be followed in the event that a homeowner, guest or employee is exposed to or diagnosed with COVID-19. Consistent with CDC guidelines, we believe the above precautionary measures are prudent at this juncture.

For additional information regarding this issue please visit the following sites for the most recent and relevant information:

- [CDC: Coronavirus Disease 2019 Updates & Resources](#)
- [OHA: Novel Coronavirus Updates & Resources](#)

We look forward to seeing you around the Ranch,

Owen Osborne
President & Board Chair

Jay Head
General Manager, CEO

LINKS

Deschutes County

<https://www.deschutes.org/health/page/covid-19-novel-coronavirus>

Oregon Health Authority

<https://www.oregon.gov/oha/PH/DISEASESCONDITIONS/DISEASESAZ/Pages/emerging-respiratory-infections.aspx>

Center for Disease Control

<https://www.cdc.gov/coronavirus/2019-ncov/about/index.html>

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